

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Media Center
March 27, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro
James Campbell
Charles Pallas
Edmond Monti
Matthew Vaccaro

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Dennis McKeever, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

• Motion to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Preliminary FY 2018-2019 Budget and personnel for budgeting purposes. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: Charles Pallas
Seconded: James Campbell
Action taken: 5 Ayes. Approved.

- Acceptance of Minutes of March 6, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.

- Acceptance of Correspondence None.

Motion:
 Seconded:
 Action taken:

- Superintendent’s Report

Dr. Ponds reported that the district is currently working on field day activities that will be dedicated to Stopping Childhood Cancer in collaboration with a volunteer Giants football player.

Motion: James Campbell
 Seconded: Charles Pallas
 Action taken: 5 Ayes. Approved.

- Students of the Month

<u>March</u>	<u>Grade</u>
Alyna Gutierrez	K
Justin Rivera	4
Sharlene Bergantinos	8

- Submission of HIB Cases – March 2018

<u>Investigations</u>	<u>Confirmed Cases</u>
1	0

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Edmond Monti
 Seconded: James Campbell
 Action taken: 5 Ayes. Approved.

SUBMISSION OF PRELIMINARY 2018-19 BUDGET

WHEREAS, the preliminary 2018-19 school budget was adopted by the Board of Education on March 27, 2018, and

WHEREAS, the Moonachie Board of Education authorized the submission of the 2018-2019 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

Budget Totals:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 9,220,751.00	\$ 8,325,950.00
Total Special Revenue Fund	\$ 166,354.00	0.00
Total Debt Service Fund	\$ 0.00	0.00
Totals	\$ 9,387,105.00	\$ 8,325,950.00

Be it resolved that the General Fund tax levy \$8,325,950 is approved to support the 2018-2019 school year budget.

Automatic Adjustments:

BE IT FURTHER RESOLVED that the Moonachie Board of Education has voted to use the automatic cap adjustments as follows:

Use of Bank Cap for the purpose of additional Special Education costs, which must be completed by the end of the 2018-19 budget year and cannot be deferred. \$ 311,044.00

2017-18 Total Tax Cap ADJUSTMENTS **\$ 311,044.00**

2. Resolved that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2018-19 school year not to exceed \$15,000.
3. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for March 2018 for a total of \$389,143.45 –Attachment 2.3

4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for March 2018 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of March 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
6. Resolved to approve the budgetary line-item transfers for March 2018 – Attachment 2.6
7. Resolved to approve the Check Register for the month of February 2018 for \$965,718.20 - Attachment 2.7
8. Resolved to approve the Payroll Check Register for March 15, 2018 for \$88,701.03 – Attachment 2.8
9. Resolved to accept the Treasurer's Report for month ending February 2018 – Attachment 2.9
10. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending February 2018 – Attachment 2.10
11. Resolved to approve check #1113 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$13,095.40 from the Milk and Lunch account for February 2018 meals.
12. Resolved that the Moonachie Board of Education does hereby approve the Alliance for Competitive Energy Services (ACES) to solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System – Attachment 2.12
13. Resolved that the Moonachie Board of Education does hereby approve the Alliance for Competitive Energy Services (ACES) to solicit bids from natural gas suppliers for retail gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System – Attachment 2.13
14. Resolved to approve the finalized Shared Services Agreement between the Moonachie Board of Education and the Wood-Ridge Board of Education for Child Study Team services and administrative fees for the 2017-2018 school year – Attachment 2.14

3. Policy

Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.

1. Resolved to approve Donna Gallo as the Affirmative Action Officer and Team members – Brian DeSantis and James Knipper

4. Personnel None.
 Motion:
 Seconded:
 Action taken:

5. Curriculum None.
 Motion:
 Seconded:
 Action taken:

6. Facilities None.
 Motion:
 Seconded:
 Action taken:

7. Old Business None.
 Motion:
 Seconded:
 Action taken:

8. New Business None.
 Motion:
 Seconded:
 Action taken:

9. Information Items None.

10. Discussion Items
 Mr. Monti announced that Wood-Ridge Board of Education will conduct their meeting on March 28, 2018 and he will report back at the next meeting.

11. Public Comments No Comments.
 Open: 6:44 p.m.
 Closed: 6:45 p.m.
 Motion:
 Seconded:
 Action taken: 5 Ayes. Approved.

12. Adjournment from Public Session at 6:47 p.m.

Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 5 Ayes. Approved.

Returned to Executive Session at 6:50 p.m. to continue discussion of the preliminary 2018-2019 budget and staffing needs.

Adjournment from Executive Session at 7:00 p.m.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia
Business Administrator/Board Secretary